

Nomination Requirements

U. S. Army Junior Analyst Award

Award Eligibility.

This award recognizes early career analysts who have enhanced the technical capabilities of the profession and significantly impacted major Army decisions. All Department of the Army analysts, technicians, and scientists with a maximum of 5 years' experience as of 29 February 2024 are eligible for nomination.

A nominee's length of experience shall be calculated as follows:

1. For the Military category, from the date of designation as a Functional Area 49 (FA49) (Operations Research/Systems Analysis) officer.
2. For the Civilian category, the earlier of:
 - a. The date of initial entry on duty into federal service (irrespective of branch, department, or service) in a position coded within the Office of Personnel Management's (OPM) Mathematical Sciences series (e.g., 1515/Operations Research; 1550/Computer Science; 1560/Data Science).
 - b. The date of initial entry on duty into private-sector employment with responsibilities similar to those described by OPM's Mathematical Sciences series.

Nominations are offered by mentors with a demonstrable mentor-protégé relationship with the nominee and who meet at least one of the following requirements:

1. Active or retired military in O-6 pay grade or higher (regardless of service affiliation) qualified in at least one of FA49 or FA57 (Modeling and Simulation).
2. Current or retired civilian in a GS-15 pay grade or higher, serving (or, for retirees, having served in) a position coded within the OPM Mathematical Sciences series.

Award Selection Criteria.

Scoring. Judges will score each nomination package (p. 2) according to the following rubric:

1. **Professional Contributions.**
 1. Quantity and quality of both published articles and operational studies made by the nominee; significance of contributions to professional associations (e.g., the Military Operations Research Society) (10 pts).
 2. Originality of insight and creativity in advancing and/or applying analytical techniques in studies executed by the individual while under the tutelage of the mentor (40 pts).
2. **Decision Support Impact:** Breadth and significance of professional contributions on challenges of Army, Joint, and/or national importance (50 pts).

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Nomination Package.

Header sheet (Microsoft Word or PDF):

1. Affiliation: Military or Department of the Army Civilian.
2. Nominee's Name and Position/Title.
3. Nominee's contact information (mailing address, email, and phone number).
4. Nominee's Undergraduate and Graduate education experience (institution, degree conferred, area of focus, and year).
5. Nominee's number of years of experience in operation research.
6. Nominee's Organization name and mailing address.
7. Mentor's Name and Position/Title.
8. Mentor's Organization name and mailing address.
9. Mentor's contact information (mailing address, email, and phone number).

Nominee's Work Chronology (Microsoft Word or PDF): Not exceeding one page. For each position held, provide:

1. Job Title.
2. Start and End dates (or "current").
3. Duty description.

Mentor Recommendation (Microsoft Word or PDF): One (1) to three (3) pages in length, not counting an (optional) annex with bibliographic information for all relevant published articles written or co-written by the nominee, organized as follows:

1. Executive Summary: Brief profile summarizing the nominee's technical aptitude, professional acumen, intellectual potential, and other relevant characteristics.
2. Impact Assessment of Publications and Professional Collaboration:
 - a. For each relevant article written or co-written by the nominee, provide a short description of the research effort and its implications for the future practice of military operations research.
 - b. For relevant professional associations (e.g., the Military Operations Research Society), provide a short description of the nominee's leadership and/or substantive contributions to one or more working groups.
3. Impact Assessment of Completed Studies: For each relevant study or effort led or substantially supported by the nominee, provide a short description of the military problem context; the nominee's contributions to the development, application, and analysis of the solution methodology; and the nominee's impact on resultant senior level decision-making.
4. Conclusion/Endorsement: A brief statement of recommendation, followed by the mentor's signature and title.

Agency Endorsement (Microsoft Word, PDF, or Image): Signed by a General Officer, Flag Officer, or Senior Executive Service member.